

ADLER UNIVERSITY - ACADEMIC CALENDAR 2018-2019

CHICAGO CAMPUS – ON CAMPUS PROGRAMS

(Subject to change; please ensure you have the most up to date calendar located on the Registrar page on Adler Connect)

Fall 2018: Tuesday, September 4, 2018 – Monday, December 17, 2018		
EVENT	DATE	COMMENTS
Fall 2018 Term Begins	Tuesday, September 4, 2018	
Drop Fee Begins	Tuesday, September 4, 2018	In order to avoid being assessed the drop fee, courses must be dropped via Student Planner or WebAdvisor no later than 11:59 p.m. CST on Monday, September 3, 2018. Mandatory fees are not refundable once the term has begun.
Add/Drop Period – 100% Refund **ALL CLASSES**	Tuesday, September 4, 2018 – Monday, September 10, 2018	Registration changes must be completed via Student Planner or WebAdvisor no later than 11:59 p.m. CST on Monday, September 10, 2018. Mandatory fees are not refundable once the term has begun.
Add/Drop Period – 100% Refund **ALL CLASSES** – FINAL DAY	Monday, September 10, 2018	Registration changes must be completed via Student Planner or WebAdvisor no later than 11:59 p.m. CST on Monday, September 10, 2018.
Add/Drop Period – 50% Refund **ALL CLASSES**	Tuesday, September 11, 2018 - Monday, September 17, 2018	Registration changes must be completed via Student Planner or WebAdvisor no later than 11:59 p.m. CST on Monday, September 17, 2018. After this date, students can only withdraw from a class. Please see the academic calendar for the deadline and criteria for W and WF grades. The late registration fee will be assessed to students who wish to add a class or exam after this date. Mandatory fees are not refundable once the term has begun.
Add/Drop Period – FINAL DAY	Monday, September 17, 2018	Last day to add and drop classes for Fall 2018. Registration changes must be completed via Student Planner or WebAdvisor no later than 11:59 p.m. CST on Monday, September 17, 2018. After this date, students can only withdraw from a class. Please see the academic calendar for the deadline and criteria for W and WF grades. The late registration fee will be assessed to students who wish to add a class or exam after this date.
Indigenous Peoples' Day	Monday, October 8, 2018	Chicago Campus Holiday
Advisement Begins – Spring 2019 Term	Monday, October 15, 2018	Students should begin meeting with their Advisor to discuss their course selections for the spring 2019 term.
Commencement Ceremony	Sunday, October 21, 2018	Please visit adler.edu/commencement for current information. Current students and recent alum may also see the Student Affairs page on Adler Connect.

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EVENT	DATE	COMMENTS
Deadline to Withdraw from a Course with a "W" Grade	Sunday, October 28, 2018	Email requests to withdraw from a course must be submitted to your Advisor or Program Director/Chair via your Adler email account no later than 11:59 p.m. CST on Sunday, October 28, 2018. If approved, the e-mail will be forwarded to the Office of the Registrar for processing. Students cannot withdraw from a course or exam with a W grade if the course has already ended or if the exam submission date has passed. Students who wish to withdraw from a course after this date will receive a WF grade (a WF grade factors into the GPA as an F). If you wish to withdraw from all of your courses, you must complete a Student Withdrawal form to withdraw completely from the University or a Leave of Absence form to take a leave from your program. Please see both forms for additional information and policies. The Student Withdrawal form and Leave of Absence form are located on the Registrar page on Adler Connect.
Spring 2019 Registration (on time)	Monday, October 29, 2018 – Sunday, November 11, 2018	The late registration fee will be assessed to students registering for the first time after 11:59 p.m. CST on Sunday, November 11, 2018.
Spring 2019 Late Registration Begins	Monday, November 12, 2018	The late registration fee will be assessed to students registering for the first time after 11:59 p.m. CST on Sunday, November 11, 2018.
Degree Completion & Graduation Application Due for Spring 2019 Degree Completers	Monday, November 12, 2018	Applications are due for students who will complete degree requirements during the Spring 2019 term. Applications submitted after this date will be charged the \$50.00 late fee. Please see the Graduation Application instructions on the Registrar page on Adler Connect for complete details (connect.adler.edu/student-services/registrar). The application is mandatory regardless of whether you attend the commencement ceremony. Failure to submit the application may result in your being withdrawn from the program without your degree being conferred. Details regarding the ceremony are forthcoming from the Student Affairs Department. Please see their page on Adler Connect for details regarding the ceremony at (connect.adler.edu/student-services/student-affairs).
Thanksgiving	Thursday, November 22, 2018	Chicago Campus Holiday
Day After Thanksgiving	Friday, November 23, 2018	Chicago Campus Holiday
Fall 2018 Term Ends	Monday, December 17, 2018	
Christmas Eve	Monday, December 24, 2018	Chicago Campus Holiday
Christmas	Tuesday, December 25, 2018	Chicago Campus Holiday

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Spring 2019 Term: Monday, January 7, 2019 – Monday, April 22, 2019		
EVENT	DATE	COMMENTS
Spring 2019 Term Begins	Monday, January 7, 2019	
Drop Fee Begins	Monday, January 7, 2019	In order to avoid being assessed the drop fee, courses must be dropped via Student Planner or WebAdvisor no later than 11:59 p.m. CST on Sunday, January 6, 2019. Mandatory fees are not refundable once the term has begun.
Add/Drop Period – 100% Refund **ALL CLASSES**	Monday, January 7, 2019 – Sunday, January 13, 2019	Registration changes must be completed via Student Planner or WebAdvisor no later than 11:59 p.m. CST on Sunday, January 6, 2019. Mandatory fees are not refundable once the term has begun.
Add/Drop Period – 100% Refund **ALL CLASSES** – FINAL DAY	Sunday, January 13, 2019	Registration changes must be completed via Student Planner or WebAdvisor no later than 11:59 p.m. CST on Sunday, January 13, 2019.
Add/Drop Period – 50% Refund **ALL CLASSES**	Monday, January 14, 2019 – Sunday, January 20, 2019	Registration changes must be completed via Student Planner or WebAdvisor no later than 11:59 p.m. CST on Sunday, January 20, 2019. After this date, students can only withdraw from a class. Please see the academic calendar for the deadline and criteria for W and WF grades. The late registration fee will be assessed to students who wish to add a class or exam after this date. Mandatory fees are not refundable once the term has begun.
Add/Drop Period – FINAL DAY	Sunday, January 20, 2019	Last day to add and drop classes for Spring 2019. Registration changes must be completed via Student Planner or WebAdvisor no later than 11:59 p.m. CST on Sunday, January 20, 2019. After this date, students can only withdraw from a class. Please see the academic calendar for the deadline and criteria for W and WF grades. The late registration fee will be assessed to students who wish to add a class or exam after this date.
Martin Luther King Jr. Day	Monday, January 21, 2019	Chicago Campus Holiday
Advisement Begins – Summer 2019 Registration	Monday, February 11, 2019	Students should meet with their Advisor to discuss their course selections for the Summer 2019 term.
Presidents' Day	Monday, February 18, 2019	Chicago Campus Holiday

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EVENT	DATE	COMMENTS
Deadline to Withdraw from a Course with a "W" grade	Sunday, February 24, 2019	Email requests to withdraw from a course must be submitted to your Advisor or Program Director/Chair via your Adler email account no later than 11:59 p.m. CST on Sunday, February 24, 2019. If approved, the email will be forwarded to the Office of the Registrar for processing. Students cannot withdraw from a course or exam with a W grade if the course has already ended or if the exam submission date has passed. Students who wish to withdraw from a course after this date will receive a WF grade (a WF grade factors into the GPA as an F). If you wish to withdraw from all of your courses, you must complete a Student Withdrawal form to withdraw completely from the University or a Leave of Absence form to take a leave from your program. Please see both forms for additional information and policies. The Student Withdrawal form and Leave of Absence form are located on the Registrar page on Adler Connect.
Degree Completion & Graduation Application Due for Summer 2019 and Fall 2019 Degree Completers Available in Self-Service	Monday, February 25, 2019	<p>Applications are due for students who will complete degree requirements during the Summer 2019 or Fall 2019 terms no later than Monday, March 25, 2019.</p> <p>Applications submitted after this date will be charged the \$50.00 late fee. Please see the Graduation Application instructions on the Registrar page on Adler Connect for complete details (connect.adler.edu/student-services/registrar).</p> <p>The application is mandatory regardless of whether you attend the commencement ceremony. Failure to submit the application may result in your being withdrawn from the program without your degree being conferred.</p> <p>Details regarding the ceremony are forthcoming from the Student Affairs Department. Please see their page on Adler Connect (connect.adler.edu/student-services/student-affairs).</p> <p>Commencement participation guidelines are determined at the program level. Please see your Program Director or Advisor for details.</p>
M.A. in Clinical Psychology Degree Completion for PsyD Students Who Complete the Clinical M.A. Degree by the End of Summer 2019 Available in Self-Service	Monday, February 25, 2019	Applications are due no later than Monday, March 25, 2019. Applications submitted after this date will be charged the \$50.00 late fee.
Summer 2019 Registration Begins (on time)	Monday, February 25, 2019 – Sunday, March 10, 2019	The late registration fee will be assessed to students registering for the first time after 11:59 p.m. CST on Sunday, March 10, 2019.
Summer 2019 Late Registration Begins	Monday, March 11, 2019	The late registration fee will be assessed to students registering for the first time after 11:59 p.m. CST on Sunday, March 10, 2019.

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EVENT	DATE	COMMENTS
M.A. in Clinical Psychology Degree Completion Application Due for PsyD Students Who Complete the Clinical M.A. Degree by the End of Summer 2019	Monday, March 25, 2019	Applications submitted after this date will be charged the \$50.00 late fee.
Degree Completion & Graduation Application Due for Summer 2019 and Fall 2019 Degree Completers	Monday, March 25, 2019	Applications received after this date will be charged the \$50 late fee. <i>Please see the “Degree Completion & Graduation Application Due for Summer 2019 and Fall 2019 Degree Completers Available in Self-Service” item above (Monday February 25, 2019) for additional details.</i>
Good Friday	Friday, April 19, 2019	Chicago Campus Holiday
Spring 2019 Term Ends	Monday, April 22, 2019	

Summer 2019 Term: Monday, May 6, 2019 – Monday, August 19, 2019

EVENT	DATE	COMMENTS
Summer 2019 Term Begins	Monday, May 6, 2019	
Summer 2019 and Summer I 2019 Session Classes Begins	Monday, May 6, 2019	
Drop Fee Begins **ALL CLASSES** Summer, Summer I & Summer II	Monday, May 6, 2019	In order to avoid being assessed the drop fee, courses must be dropped via Student Planner or WebAdvisor no later than 11:59 p.m. CST on Sunday, May 5, 2019. Mandatory fees are not refundable once the term has begun.
Add/Drop Period 100% Refund **ALL CLASSES** Summer, Summer I & Summer II	Monday, May 6, 2019 – Sunday, May 12, 2019	Registration changes must be completed via Student Planner or WebAdvisor no later than 11:59 p.m. CST on Sunday, May 12, 2019. Mandatory fees are not refundable once the term has begun.
Add/Drop Period 100% Refund **ALL CLASSES** Summer, Summer I & Summer II FINAL DAY	Sunday, May 12, 2019	Registration changes must be completed via Student Planner or WebAdvisor no later than 11:59 p.m. CST on Sunday, May 12, 2019.

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EVENT	DATE	COMMENTS
Add/Drop Period 50% Refund **ALL CLASSES** Summer, Summer I & Summer II	Monday, May 13, 2019 – Sunday, May 19, 2019	Registration changes must be completed via Student Planner or WebAdvisor no later than 11:59 p.m. CST on Sunday, May 19, 2019. After this date, students can only withdraw from a class. Please see the academic calendar for the deadline and criteria for W and WF grades. The late registration fee will be assessed to students who wish to add a class or exam after this date. (Summer II classes may be added without being charged the late registration fee as long as the summer II course is added before the first day of the course.) Mandatory fees are not refundable once the term has begun.
Add/Drop Period **ALL CLASSES** Summer, Summer I & Summer II FINAL DAY	Sunday, May 19, 2019	Last day to add and drop classes for Summer 2019. Registration changes must be completed via Student Planner or WebAdvisor no later than 11:59 p.m. CST on Sunday, May 19, 2019. After this date, students can only withdraw from a class. Please see the academic calendar for the deadline and criteria for W and WF grades. The late registration fee will be assessed to students who wish to add a class or exam after this date. (Summer II classes may be added without being charged the late registration fee as long as the Summer II course is added before the first day of the course.) Mandatory fees are not refundable once the term has begun.
Advisement Begins for Fall 2019 Registration – CURRENT STUDENTS	Monday, May 20, 2019	Advisement for current students begins for Fall 2019 registration. Current students should meet with their Advisor to discuss their course selections for the Fall 2019 term.
Memorial Day	Monday, May 27, 2019	Chicago Campus Holiday
Fall 2019 Registration Begins NEW STUDENTS	Tuesday, May 28, 2019	Registration begins for new Fall 2019 students
Fall 2019 Registration (on time) CURRENT STUDENTS	Monday, June 3, 2019 – Sunday, June 16, 2019	The late registration fee will be assessed to current students registering for the first time after 11:59 p.m. CST on Sunday, June 16, 2019.

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EVENT	DATE	COMMENTS
Deadline to Withdraw from a Summer I Course with a "W" Grade	Sunday, June 9, 2019	Email requests to withdraw from a course must be submitted to your Advisor or Program Director/Chair via your Adler email account no later than 11:59 p.m. CST on Sunday, June 9, 2019. If approved, the email will be forwarded to the Office of the Registrar for processing. Students cannot withdraw from a course or exam with a W grade if the course has already ended or if the exam submission date has passed. Students who wish to withdraw from a course after this date will receive a WF grade (a WF grade factors into the GPA as an F). If you wish to withdraw from all of your courses, you must complete a Student Withdrawal form to withdraw completely from the University or a Leave of Absence form to take a leave from your program. Please see both forms for additional information and policies. The Student Withdrawal form and Leave of Absence form are located on the Registrar page on Adler Connect.
Fall 2019 Late Registration Begins CURRENT STUDENTS	Monday, June 17, 2019	The late registration fee will be assessed to students registering for the first time after 11:59 p.m. CST on Sunday, June 16, 2019.
Deadline to Withdraw from a Course that Lasts the Entire Summer Term with a W Grade.	Sunday, June 30, 2019	E-mail your request to withdraw from a course to your Advisor or Program Director/Chair via your Adler email account no later than 11:59 PM CST on Sunday, June 30, 2019. If approved, the e-mail will be forwarded to the Office of the Registrar for processing. Students cannot withdraw from a course or exam with a "W" grade if the course has already ended or if the exam submission date has passed. Students who wish to withdraw from a course after this date will receive a "WF" grade (a "WF" grade factors into the GPA as an "F"). If you wish to withdraw from all of your courses, you must complete a Student Withdrawal Form to withdraw completely from the University or a Leave of Absence Form to take a leave from your program. Please see both forms for additional information and policies. The Student Withdrawal form and Leave of Absence form are located on the Registrar page on Adler Connect.
Independence Day	Thursday, July 4, 2019	Chicago Campus Holiday
Summer I 2019 Session Ends – ON CAMPUS COURSES	Monday, July 8, 2019	Online Summer I 2019 session courses may be still in session. Practicum, internship, and dissertation may still be in session.
Summer II 2019 Session Begins	Tuesday, July 9, 2019	
Summer I 2019 Session Ends ONLINE COURSES	Sunday, July 14, 2019	

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EVENT	DATE	COMMENTS
Summer II 2019 Session – Add Deadline	Monday, July 15, 2019	Students may add Summer II courses up until the start date of the course.
Deadline to Withdraw from a Summer II Session Course with a W Grade	Sunday, July 21, 2019	E-mail your request to withdraw from a course to your Advisor or Program Director/Chair via your Adler email account no later than 11:59 PM CST on Sunday, July 21, 2019. If approved, the e-mail will be forwarded to the Office of the Registrar for processing. Students cannot withdraw from a course or exam with a "W" grade if the course has already ended or if the exam submission date has passed. Students who wish to withdraw from a course after this date will receive a "WF" grade (a "WF" grade factors into the GPA as an "F"). If you wish to withdraw from all of your courses, you must complete a Student Withdrawal Form to withdraw completely from the University or a Leave of Absence Form to take a leave from your program. Please see both forms for additional information and policies. The Student Withdrawal form and Leave of Absence form are located on the Registrar page on Adler Connect.
Summer II 2019 Session Ends	Monday, August 19, 2019	
Summer 2019 Term Ends	Monday, August 19, 2019	
Fall 2019 Begins	Monday, August 26, 2019	
Fall 2019 Ends	Sunday, December 15, 2019	