



Social Justice Practicum Process: Identifying a Site

The SJP placement process occurs in 5 steps, starting with recruiting a site and ending with completing hours. This process takes place over the first 8 weeks of the SJP.

- Step 1: Students conduct research to locate nonprofit sites with social justice missions. They then contact 3 potential sites to determine if these sites can fulfill the requirements of the SJP (including hosting students for 200 hours in total, with 1 hour of supervision per week).
- Step 2: Once a potential site has confirmed their interest and ability to be a host, the student will forward our SJP recruitment materials to the prospective site supervisor. The student will also send full contact information of the site and site supervisor to the SJP Online Coordinator, to follow up.
- Step 3: The student's SJP Online Coordinator will then reach out to the potential site and begin the vetting process, to determine if the site and project can be approved.
- Step 4: After approval, the student will arrange an orientation with the site, including scheduling of hours.
- Step 5: Students will begin hours at the site and log these hours in our tracking system (Time2Track).

The SJP Coordinator is available to help students who need assistance in finding a placement. Students located in the Chicagoland area can also contact the SJP Coordinator to work with them on placement at one of the Chicago Campus' SJP sites.

Structure & Time Commitment

We understand the demands of family and work on your graduate education. That is why the SJP experience was designed with built-in support for students throughout the process. The SJP Online Coordinator is here to assist you on your journey.

The SJP spans four terms and each course is worth half of a credit, for a total of 2 credits. During this time students will acquire a minimum of 200 hours at their approved SJP site. Each week students should attend their site for 8-10 hours – either in one full day, or two half-days.

SJP Evaluation

The site supervisor is considered to be faculty-in-the-field, and will be evaluating student performance to determine grades for both a midterm and final evaluation. In addition, students complete midterm and final evaluations of the site, their supervisor, and themselves. At the end of the experience students will participate in the Online SJP Symposium. The Symposium is an event in which all students who completed their SJP present on what they have learned and accomplished with their sites. Student are graded by evaluators during their presentations.