



2020-2021 Verification Worksheet High School Completion/Identity/Educational Purpose

Your 2020-2021 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, contact the Office of Financial Aid at Adler University as soon as possible to prevent processing delays.

Last Name, First Name, Middle Initial	Student ID – or – Last 4 digits of SSN
Street Address, Unit #	City, State, Zip Code
Email Address	Phone Number

You have been selected to verify your high school completion status AND complete a Statement of Identity and Educational Purpose. This must be completed before we can offer you any Federal Financial Aid. Please complete and submit the required forms and documentation to the financial aid office at the address indicated below.

B. High School Completion Status

Provide one of the following documents to indicate the student’s high school completion status when the student begins college in 2020–2021. **A student who is unable to obtain the documentation listed must contact the financial aid office.**

- A copy of the student’s high school diploma.
- For students who completed secondary education in a foreign country, a copy of the “secondary school leaving certificate” or other similar document.
- A copy of the student’s final official high school transcript that shows the date when the diploma was awarded.
- A state certificate or transcript received by a student after the student passed a State-authorized examination that the State recognizes as the equivalent of a high school diploma (GED test, HiSET, TASC, or other State-authorized examination).
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor’s degree.
- For a student who was homeschooled in a state where state law requires the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a copy of that credential.
- For a student who was homeschooled in a state where state law does not require the student to obtain a secondary school completion credential for homeschooling (other than a high school diploma or its recognized equivalent), a transcript, or the equivalent, signed by the student’s parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.

C. Identity and Statement of Educational Purpose

The student **must appear in person at Adler University’s Chicago Campus** to verify his or her identity by presenting an unexpired valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, other state-issued ID, or passport. The institution will maintain a copy of the student’s photo ID that is annotated by the institution with the date it was received and reviewed, and the name of the official at the institution authorized to receive and review the student’s ID. ****If you are unable to bring these materials to the Office of Financial Aid in person, you must complete the following page in the presence of a Notary.**

In addition, the student must sign, in the presence of the institutional official, the following:

Statement of Educational Purpose

I certify that I, _____ am the individual signing this Statement of Educational Purpose and
(Print Student’s Name)

that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Adler University for 2020-2021.

Student Signature	Date
Signature of Authorized Adler University Official	Date



STOP! Complete this page ONLY if student did not complete Section C of the Verification Worksheet.

**Identity and Statement of Educational Purpose
(To Be Signed in the Presence of a Notary)**

If the student is unable to appear in person at Adler University, Chicago Campus to verify his or her identity, the student must provide to the institution:

- (a) A copy of the unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary, such as, but not limited to, a driver’s license, other state-issued ID, or passport; and
- (b) The original Statement of Educational Purpose provided below, which must be notarized.

Statement of Educational Purpose

I certify that I _____ am the individual signing this Statement of Educational Purpose and that
(Print Student’s Name)
the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Adler University for 2020-2021.

Student Signature

Date

Student ID – or – Last 4 Digits of SSN

Notary’s Certificate of Acknowledgement

State of _____

City/County of _____

On _____, before me, _____,
(Date) (Notary’s name)

personally appeared, _____, and provided to me
(Printed name of signer)

on basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal
(seal)

(Notary signature)

My commission expires on _____
(Date)

Submit this worksheet to Adler University, Office of Financial Aid. Keep a copy for your records.