

# Chicago Campus Health and Safety Protocols

Updated March 8, 2022

This document outlines the measures that Adler University's Chicago campus has put in place to keep our students and employees safe while we deal with the daily reality of COVID-19. We will adapt and adjust these measures as directed by our local, state, and federal health authorities. For questions on any of these measures or other aspects of the Chicago campus COVID response, please email [covidresponse@adler.edu](mailto:covidresponse@adler.edu)

## COVID-19 Vaccination Requirement

All Adler Chicago campus employees and students are required to be fully vaccinated to access campus. Individuals who are not fully vaccinated, or still in the process of becoming fully vaccinated, will be required to provide proof of a negative COVID-19 test result that is no more than 72 hours (3 days) old on each day that they access campus.

A person is considered fully vaccinated:

- Two weeks after their second dose in a 2-dose series, such as the Pfizer or Moderna vaccines, or
- Two weeks after a single-dose vaccine, such as Johnson & Johnson's Janssen vaccine

## Providing Proof of COVID-19 Vaccination or Negative COVID-19 Test Results

Adler's Chicago campus requires all students and employees to use the Magnus app to provide proof of either full COVID vaccination or a negative COVID test result that is no more than 72 hours old on each day that they access campus. Students and employees who are not fully vaccinated need to be aware of when their next test is required and plan accordingly. Any student or employee who needs assistance with the Magnus app should email [covidresponse@adler.edu](mailto:covidresponse@adler.edu).

Only results of a PCR test are accepted for entry to campus. The following tests are **not** acceptable:

- A rapid or antigen test
- An at-home test
- An antibody test

Paper copies or photographs of negative results or vaccination proof will not be accepted to access campus. These items must be uploaded to the Magnus app.

Campus guests do not have to use the Magnus app but do need to present proof of either full COVID vaccination or a negative COVID test result that is no more than 72 hours old.

All campus visitors are by appointment only; walk-ins are not allowed.

## On-Campus Testing

For students and employees who are not vaccinated and are accessing campus using negative COVID-19 test results, on campus testing is available for your next campus visit.

DO NOT come to campus to use this testing service if you feel sick—get tested off campus.

- Testing is available Monday through Thursday from 8am– 4pm. Check with the 15<sup>th</sup> floor reception desk for location information.
- Individuals who are not vaccinated must provide a negative COVID test from an external source to initially access campus.
- The onsite testing serves as a convenient testing location for individuals who will need a new test before their next visit to campus.
- Negative test results must be less than 72 hours old on the day(s) that you need to access campus.

## Suspected COVID Symptoms

The Centers for Disease Control and Prevention maintains a [current list of symptoms associated with COVID-19 and most recent public health updates](#). If you are experiencing any of these symptoms get tested, even if you are vaccinated and are not aware of being in contact with someone who has COVID.

Employees or students who experience an onset of these symptoms while on campus must leave campus immediately. Staff should contact their manager and the Department of People & Culture to request leave. Faculty should contact their dean or department chair. Students should notify their department chair or program director.

Employees or students who experience an onset of these symptoms at home should stay home, even if you are vaccinated and don't think you've been in close contact with anyone who has tested positive for COVID

## COVID Exposure

Those with known or suspected COVID-19 exposure should follow the current CDC guidelines:

### ***If you are not vaccinated:***

- **Quarantine** for a minimum of 5 days if you have been within 6 feet for a cumulative total of 15 minutes or more over a 24-hour period with someone who has COVID-19
- **Get tested** 3-5 days after the exposure; you are able to return to campus if you have a negative test result
- Wear a well-fitting **mask at all times** on campus for 10 full days following last exposure
- **Watch for [symptoms](#)** for 10 days and isolate immediately if symptoms develop

### ***If you are vaccinated OR had confirmed\* COVID-19 within the past 90 days:***

*\*You tested positive for COVID-19 using a viral test (PCR, not a home or antigen test)*

- **Quarantine** not required unless symptoms develop
- **Watch for [symptoms](#)** for 10 days and isolate immediately if symptoms develop
- Wear a well-fitting **mask at all times** on campus for 10 full days following last exposure

## Reporting Positive COVID-19 Test Results and Contact Tracing

Any student or employee who receives a positive COVID-19 test result from any source—on campus or external-- must email [covidresponse@adler.edu](mailto:covidresponse@adler.edu) as soon as they receive that result so that those you have been in close contact with at Adler may be notified.

In the positive test notification email, students will need to provide the following information:

- On-campus class schedule
- Dates they were on campus over the previous 5 days
- SJP placement if applicable
- Work study job, if applicable, and those with whom they were in close contact
- Any areas on campus where the student was in close contact with other individuals (closer than 6 feet for more than 15 minutes) for the past 5 days, such as a shared table in the Library or Adler's Café or during a work-study job.

In the positive test notification email, employees will need to provide the following information:

- Where they work on campus: office number, hub, or classrooms
- On-campus class schedule, for teaching faculty
- Dates they were on campus over the previous 5 days
- Any other areas on campus where the employee was in close contact with other individuals (closer than 6 feet for more than 15 minutes) for the past 5 days.

All of a student's or employee's on-campus close contacts (less than 6 feet, longer than 15 minutes) will receive an email notification from the COVID Response Team with next steps.

### To return to campus after a positive COVID-19 test result

- ***If you do not have symptoms:*** If you continue to have no symptoms, you can be with others after 5 days have passed since you had a positive viral test for COVID-19.
- ***If you do have symptoms:*** You may return to campus 5 days after symptoms first appeared **and** after 24 hours with no fever without the use of fever-reducing medications **and** your other symptoms of COVID-19 are improving (excluding loss of taste and smell, which may persist)
- Take precautions until day 10 post positive test by wearing a well-fitting mask on campus

## Masks & PPE

### Masks:

As of March 1, 2022, masks are optional on the Chicago campus, based on personal preference and informed by your own level of risk, with the following exceptions:

- Masks must be worn at all times on campus following return to campus for those who have quarantined due to exposure to or contraction of COVID-19 (see COVID Exposure or Positive Test section of this document), for 10 full days from date of last exposure or date of positive test sample collection.
- Masks must be worn at all times on campus for 5 full days following return from travel to an area [specified by the CDC](#) as High risk level

- Gaiters or masks with valves are not allowed on campus

Should you need one, masks are available in the 17 N. Dearborn lobby and at the 15<sup>th</sup> floor reception desk for anyone who chooses to wear a mask or is masking following return from home quarantine or travel to CDC identified high risk areas.

Masking when the policy is optional is a personal decision. We ask that all members of the Adler community respect the masking preferences of others and demonstrate compassion towards others' decisions around masking.

### Hand Sanitizer and Disinfectant Wipes:

Touchless hand sanitizer dispensers are located at campus entrances, reception areas, and public-facing service counters for use when entering campus and throughout the day.

Disinfectant wipes are provided throughout campus for the cleaning of personal and common/shared spaces.

### Campus cleaning:

Classroom Cleaning (Between Classes and Evenings):

- Electrostatic disinfecting of all seats, desks, boards, and equipment
- Replenishment of disinfectant wipes and hand sanitizer

Common Areas, Offices, and Hubs (Five Nights per Week):

- Electrostatic disinfecting all seats, desks, boards, handrails, doorknobs, and equipment (avoiding paperwork)
- Replenishment of disinfectant wipes and hand sanitizer
- Filter cleaning

Washrooms (2 times per day):

- Electrostatic disinfecting all seats and touch points
- Replenishment of disinfectant wipes and hand sanitizer

Positive COVID-19 test result reported by an individual on the Chicago campus

- Campus and direct areas of contact will be disinfected per CDC guidelines.